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STATE OF DELAWARE
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DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday, December 11, 2009 at 1:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	March 12, 2010

MEMBERS PRESENT

Gary Patterson, Shipping Industry Representative, President
Troy Selph, Professional Member, Vice President
David Potter, Professional Member, Secretary
Charles F. Macintire, Professional Member
Richard Cordrey, Public Member
David Brady, Public Member

MEMBERS ABSENT

Thomas Cook, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Fredrick Schranck, Deputy Attorney General
Judy Letterman, Administrative Specialist III

ALSO PRESENT

Jonathan Vaughn, Pilot Training Program Director
James Johnson, Pilot Association
Stewart Griffin
Capt. Todd Gallon, Coast Guard Sector Delaware Bay

CALL TO ORDER

Mr. Patterson called the meeting to order at 1:10 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Cordrey, seconded by Mr. Selph, to approve the September 11, 2009 minutes as presented. The motion was unanimously carried.

OLD BUSINESS

Rule and Regulation Hearing

Mr. Schranck informed the Commission that the notice of the hearing was published in two newspapers seeking written comments on the proposed rules changes. There were no written comments submitted to the Commission.

Two of the changes, which do not require comments, were adopted. Rule 4.0 changes the language from renewing licensure on the pilot's anniversary date to renewing the pilot license annually by November 30 and the change to 5.6.1 reflects a previously approved training facility's name and address change; Tidewater Navigation is now Mid-Atlantic Maritime Academy.

Rule 6.0 Adds the requirement that a pilot who has requested a waiver from the United States Coast Guard for any medical reason, will also inform the Commission of the waiver request and provide a copy of the Coast Guard's response to the request.

There was discussion by the Commissioners to amend Rule 6.0 and change the number of days that the pilot has to submit the Coast Guard's response to the waiver request.

A motion was made by Mr. Selph, seconded by Mr. Potter to change the language in proposed Rule 6.0 from 3 to 5 days to inform the Commission of the Coast Guard's decision of the waiver request. The motion was unanimously carried.

Pilot Association Apprentice Committee Report

Mr. Vaughn informed the Commission that apprentice John Lynch completed his apprenticeship and began work as a sixth-class pilot on December 1, 2009 and Blake Hershelman has completed sufficient program requirements to qualify him to take the U.S. Coast Guard first-class pilot examination. William Keller has been unable to make significant progress in the program due to health issues and an update of his progress will provide the Commission at the next meeting.

Accidents, Groundings and /or Incidents

Mr. Potter expressed his concern that he has not heard from the Investigator on Complaint 03-01-09 and asked if Mr. Schranck would contact the Investigative Unit for an update.

Compliance to OffShore Trip Experience Requirement

Due to the economy, apprentice pilot have not had the opportunity to complete the required offshore trips therefore the Commission temporarily waived the requirement for pilots advancing to the next class with the stipulation that when ships are available their offshore trips will be completed.

Christopher Haggerty has advanced to First Class and is not in compliance with this requirement. He has been advised of the Board's temporary waiver and the requirement to complete the required trips as soon as they become available.

The names of pilots not in compliance with the offshore trip experience will remain on the Board's agenda until they have submitted proof of their offshore trips.

Strategic Plan

The Commission will continue to work on their strategic plan.

NEW BUSINESS

Capt. Todd Gatlin attended the meeting as the representative of Captain Meredith Austin who, as the new Coast Guard Sector Commander, was invited to the meeting by the Commission.

Capt. Gatlin informed the Commission that he was newly assigned to this sector in June from the Gulf Coast and brings with him experience in law enforcement and search and rescue. At the time the Coast Guard reorganized, they combine the group function and the marine safety functions into the present sector, which include Capt. Austin who brings to the sector her experience in Marine Safety. He worked closely with the previous Pilots Association and looks forward to working with the Commission and the Delaware Pilots Association.

OTHER BUSINESS BEFORE THE BOARD

The Commission was informed that all pilots renewed on time.

PUBLIC COMMENT

Mr. Roche, the new Pilot Association President, informed the Commission of his goals for the Pilots Association and offered the Commission any assistance they may need.

NEXT SCHEDULED MEETING

The next meeting has been scheduled for Friday, March 12, 2010 at 1:00 p.m.

AJOURNMENT

A motion was made by Mr. Cordrey, seconded by Mr. Brady, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 1:39 p.m.

Respectfully submitted,

Judy Letterman
Administrative Specialist III